

# SEMPF - Confirmed Minutes

Hotel St Clair, Esplanade, Dunedin



## Minutes for the Meeting of the 08<sup>th</sup> & 09<sup>th</sup> April 2017

### Saturday 08<sup>th</sup> April 2017

#### Forum Members in Attendance

Maree Baker-Galloway (*Chairperson*)  
Philippa Agnew  
Steve Bennett  
John Henry (*Arowhenua/ Waihao*)  
Ate Heineman  
Fergus Sutherland  
Khyla Russell (*Otago*)

Sue Maturin  
Neville Peat  
Simon Gilmour  
Tim Ritchie  
Carol Scott  
Edward Ellison (*Otago*)  
Chris Hepburn

#### Apologies

Stephanie Blair (*Awarua*)  
Gail Thompson (*Awarua*) – Saturday only

#### Governance Group Attendee

No attendance registered.

#### Project Team Attendees

Rebecca Bird (*DOC, MPA Significant Projects Manager*)  
Tania Cameron (*MPI – Senior Analyst*)  
Greig Funnell (*DOC, Technical Advisor – Marine Ecosystems Team*)  
Gillian Thomas (*Contractor – SEMPF Communications Advisor*)  
Kate Tanner (*DOC, SEMPF Project Coordinator*)

#### Agenda Item 1 – Forum Business

##### **1.1 Welcome & Karakia**

Edward Ellison opened the meeting at 10.40am with a Karakia.

Maree noted apologies from Stephanie Blair. Gail Thompson had also given her apologies for the 08<sup>th</sup> of April, but would be present for the 09<sup>th</sup> of April.

##### **1.2 Confirmation of Public Minutes of 27<sup>th</sup> & 28<sup>th</sup> March 2017 & Matters Arising**

The public minutes of the meeting of the 27<sup>th</sup> of March were reviewed. Two minor amendments to Forum member attendance were recorded.

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Carol Scott requested that an amendment be made to the minutes of the 27<sup>th</sup> of March to include a statement for the public record that she does not agree with being in-committee for deliberations.

Subject to the amendments outlined above, the public minutes of the 27<sup>th</sup> March 2017 were confirmed.

*Edward / Sue / Carried*

The minutes of the 28<sup>th</sup> of March were reviewed.

Maree requested that an addition be made to the minutes noting that a 'request for extension' letter to Ministers is to be sent.

As per the previous minutes, Carol Scott requested that the minutes of the 28<sup>th</sup> of March be amended to reflect that she does not agree with the resolution to move in-committee.

Subject to the amendments outlined above, the public minutes of the 28<sup>th</sup> of March were confirmed.

*Neville / Khyla / Carried*

Action 44, to establish June meeting dates, was discussed and the following meeting dates were confirmed.

- 10 / 11 June 2017
- 19 / 20 June 2017

- **ACTION #063:** Kate to send outlook calendar invitations to Forum members.

Regarding action #045, communications advisor, Gillian Thomas, provided an update on the recent media release and communications to submitters regarding the Forum's decision to request an extension. The media release generated articles in the Otago Daily Times, the community Star and the Timaru Herald. The media was also published on the scoop website.

### 1.3 Correspondence

Correspondence from the Otago Regional Council regarding an invitation to the Otago Urban Water Quality Strategic Workshop was received. It was agreed that no formal Forum presence shall be registered.

Correspondence was received from the University of Otago's Marine Science Department regarding the next marine science seminar which is to be held on Tuesday the 11<sup>th</sup> of April.

An opinion piece published in the Otago Daily Times on the 06<sup>th</sup> of April 2017 regarding the Forum was discussed.

### 1.4 Resolution to Move In-Committee

Discussions were held regarding the pros and cons of some discussions being in-committee.

The Forum agreed on the following resolution:

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The South-East Marine Protection Forum agrees to continue to conduct their deliberations on the recommended network of marine protected areas and related matters in-committee on the following basis:

- if, during deliberations, a Forum member is of the view that progress cannot be made around the table without first consulting on a confidential basis outside of the Forum, that Forum member will raise it with the rest of the Forum on a case by case basis;
- then a collective decision / agreement will be made about whether or not the confidential nature of the in-committee discussions can be lifted for that purpose, and the agreed conditions.

The Forum agreed to trial the proposal.

The Forum then moved In-Committee as per the resolution below.

The **South-East Marine Protection Forum resolved** that the following agenda items be discussed and recorded In-Committee in the agreed presence of Department of Conservation and Ministry for Primary Industries staff and relevant Ngāi Tahu representatives for the reasons given:

General Subject to be Considered	Reason for Passing Resolution in relation to the Matter
<b>Agenda Items:</b> 1.5 – 5.1	To maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to Ministers of the Crown or members of an organisation or officers and employees of any department or organisation during their duty. OIA (9) (2)(g)(i). To enable a Minister of the Crown or any department or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations). OIA (9) (2)(g)(j).

The meeting closed at 5.10pm with a Karakia from Khyla Russell.

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**Sunday 09th April 2017**

## **Forum Members in Attendance**

Maree Baker-Galloway (*Chairperson*)  
Philippa Agnew  
Steve Bennett  
John Henry (*Arowhenua/ Waihao*)  
Ate Heineman  
Fergus Sutherland  
Khyla Russell (*Otago*)  
Gail Thompson

Sue Maturin  
Neville Peat  
Simon Gilmour – *arrived at 10.45am*  
Tim Ritchie  
Carol Scott  
Edward Ellison (*Otago*)  
Chris Hepburn

## **Apologies**

Stephanie Blair

## **Governance Group Attendee**

No attendance registered.

## **Project Team Attendees**

Rebecca Bird (*DOC, MPA Projects of Significance*)  
Tania Cameron (*MPI – Senior Analyst*)  
Greig Funnell (*DOC, Technical Advisor – Marine Ecosystems Team*)  
Gillian Thomas (*Contractor – SEMPF Communications Advisor*)  
Kate Tanner (*DOC, SEMPF Project Coordinator*)

The meeting commenced at 9.30am with a Karakia from Edward.

Maree welcomed Forum member Gail Thompson and provided an overview of the previous day's meeting.

Conversations took place regarding the independent draft summary of submissions and excel submissions spreadsheet the Forum has received.

### **1.4 Resolution to Move In-Committee**

Maree then moved the Forum In-Committee as per the resolutions below.

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The **South-East Marine Protection Forum resolved** that the following agenda items be discussed and recorded In-Committee in the agreed presence of Department of Conservation and Ministry for Primary Industries staff and relevant Ngāi Tahu representatives for the reasons given:

General Subject to be Considered	Reason for Passing Resolution in relation to the Matter
<b>In-Committee Agenda Items 1.5, 2.1,2.2,3.1 &amp; 3.2</b>	To maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to Ministers of the Crown or members of an organisation or officers and employees of any department or organisation during their duty. OIA (9) (2)(g)(i). To enable a Minister of the Crown or any department or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations). OIA (9) (2)(g)(j).

The remainder of the meeting was conducted In-Committee. The meeting was closed at 3.50pm with a Karakia from Khyla Russell.