

Confirmed Minutes

Hotel St Clair, Esplanade, Dunedin



Saturday 28th January 2017

Forum Members in Attendance

Maree Baker-Galloway (*Chair*)
Philippa Agnew
Steve Bennett
Gail Thompson (*Awarua*)
Ate Heineman
Tim Ritchie
Edward Ellison (*Ōtākou*)
Fergus Sutherland

Simon Gilmour
Neville Peat
Chris Hepburn
Khyla Russell (*Puketeraki*)
Carol Scott
Stephanie Blair
Sue Maturin
John Henry (*Arowhenua*)

SEMPF – Governance Group Attendees

Astrid Nunns (*DOC – National Support & Advice*)

DOC Staff in Attendance

Kim Morgan (*National Support & Advice*)
Kate Tanner (*SEMPF – Project Coordinator*)
Greig Funnell (*Technical Advisor – Marine Ecosystems Team*)
Rebecca Bird (*MPA Significant Projects Manager*)
Gillian Thomas (*Communications Advisor*)

MPI Staff in Attendance

Tania Cameron (*Senior Analyst*)

Apologies

Rob Tinkler (*MPI*)
Nigel Scott (*TRoNT*)
Tim Ritchie – leaving at 3.30pm

The meeting commenced at 9.36am.

Agenda Item 1 – Forum Business

Welcome & Karakia

Forum Chair Maree Baker-Galloway welcomed Forum members to the meeting. Edward Ellison then formally opened the meeting with a karakia.

Maree welcomed new Forum member Steve Bennett, representing the recreational fishing sector, and Rebecca Bird, the newly appointed South-East Marine Protection Forum Project Manager.

Steve Bennett and Rebecca introduced themselves.

Confirmed Minutes

Hotel St Clair, Esplanade, Dunedin



Each Forum member then introduced themselves to Steve and Rebecca.

Maree then asked that the Forum recognise and acknowledge former member Nelson Cross for his contribution to the Forum during his time.

It was agreed a letter to Nelson acknowledging his contributions would be appropriate along with a thank you card signed by all Forum members. Maree also noted that this acknowledgement has been delayed as the Forum has not met around the table for the past few months.

- **ACTION #001:** Send Nelson Cross a letter of acknowledgement and signed thank you card.

Edward Ellison / Fergus Sutherland / Carried

Maree also requested that the Forum acknowledge Kim Morgan for all her efforts and input into the consultation document, highlighting that she became involved during a very intense period. Maree personally thanked Kim for her contributions.

The Chair then stated how proud she is of all the work put into the consultation document, the result being the approximately 2800 submissions received. She then thanked the project team for all their efforts during the consultation process and roadshows.

1.5 Confirmation of Minutes of 6 & 7 October Meeting 2016

An error was noted to the date in the agenda: it reads *2017* and should be *2016*.

Edward Ellison made an amendment to the attendance list in the minutes, he had given his apologies for the latter half of the 7th of October which had not been recorded.

Stephanie Blair was also welcomed on the 7th which was also not noted in the unconfirmed minutes.

Carol Scott requested that the notes on *appendix 8 – fisheries reporting* be amended from:

Carol noted her concern that the Forum is not using the latest fisheries data (because it is not yet available from MPI).

to:

Carol noted her concern that the Forum is not using the latest fisheries data (because it is not yet in a useable form from MPI).

It was also noted that there was a typo on page 11 (omitted 'g' on the end of meeting)

The Chair moved to confirm the minutes of 6 & 7 October 2016 subject to the amendments itemised above.

Confirmed Minutes

Hotel St Clair, Esplanade, Dunedin



Fergus Sutherland/ Neville Peat /Carried

1.7 Resolution to Move In-Committee

Tim Ritchie queried the inclusion of the formal resolution to move In-Committee. Maree explained the process as enabling the Forum to continue free and frank conversations and deliberate further In-Committee as they work toward the recommendation document.

It was also noted that Department of Conservation and Ministry for Primary Industry staff be accepted and included In-Committee and that a 'blanket' correction relating to their presence at previous meetings be acknowledged by the Forum.

The South-East Marine Protection Forum resolved that the following agenda items be discussed and recorded In-Committee in the agreed presence of Department of Conservation and Ministry for Primary Industry staff and relevant Ngāi Tahu representatives for the reasons given:

General Subject to be Considered	Reason for Passing Resolution in relation to the Matter
In-Committee Agenda Items 2 - 7	To maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to Ministers of the Crown or members of an organisation or officers and employees of any department or organisation during their duty. OIA (9) (2)(g)(i). To enable a Minister of the Crown or any department or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations). OIA (9)(2)(j)

Maree Baker-Galloway / Fergus Sutherland / Carried

The South-East Marine Protection Forum continued their meeting In-Committee and covered the following items:

- Forum member feedback on the draft Summary of Submissions to be supplied to Opus
- Management and declaration of Forum Member Conflicts of Interest – declaration of conflicts to be conducted in a transparent manner
- Management of confidentiality & communications with stakeholder groups
- Forward meeting schedule dates confirmed:
 - 1 & 2 March 2017
 - 6 & 7 March 2017
 - 27 & 28 March 2017
 - 09 April 2017

Edward Ellison closed the meeting at 4.47pm with a karakia.