



Confirmed Minutes –

February 2016

Date: 26 February 2016

Venue: Scenic Hotel, Southern Cross

Chair:

- Maree Baker-Galloway

Forum Members

- Neville Peat
- Fergus Sutherland
- Philippa Agnew
- Nelson Cross
- Ate Heineman
- Chris Hepburn
- Sue Maturin
- Tim Ritchie
- Gail Thompson
- John Henry
- Stephanie Blair
- Edward Ellison
- Khyla Russell

DOC

- Leeann Ellis
- Greig Funnell
- Helen Chapman
- Astrid Nunns
- Marie Long
- Gillian Thomas

MPI

- Tania Cameron

TRONT

- Nigel Scott

Apologies

- Carol Scott

South-East Marine Protection Forum –February 2016 minutes
Roopu Manaaki ki Toka

- Simon Gilmour

1. Welcome and Introductions

Steph opened the meeting at 9.06am with a karakia.

Maree welcomed the Forum to the meeting, advised the Forum of apologies, and noted there were new supporting staff from the agencies. She requested the Forum introduce themselves. Maree then talked through the agenda, and asked if there were any additional items.

2. Previous Minutes

One amendment to the November minutes was noted:

Action for Chris, on page 3: Remove reference to 'including the definition of cut in relation to extraction.

Agreement: The November minutes were confirmed as accurate, pending the agreed amendments.

3. Officials Update

Marie Long talked to the Forum about the changes to the project support team, as a number of staff from the Department of Conservation are no longer involved.

Marie also introduced a revised Terms of Reference for the Forum to consider. Changes focused around new milestone dates for the Forum to achieve and the introduction of progress gates, which are the points at which agencies will consider terminating the process if timeframes are not met.

Tania gave an update on the progress of the mātaimai reserve applications for within the South-East region, and the Forum discussed how further delays to these applications might affect the South-East Marine Protection Forum.

Action [348](#): DOC staff to recommend a meeting between the director generals of the Department of Conservation and Ministry for Primary Industries, to discuss the importance of progressing the mātaimai reserve applications.

Tania to ensure Forum concerns are passed on to MPI managers.

Agreement: The Forum will write to the Minister for Primary Industries to reiterate the importance of progressing the mātaimai applications within the South-East Marine Protection Forum region.

Action 349: Maree to compose a letter to the Minister for Primary Industries to outline the importance of resolving the mātaimai reserve applications to the progression of the South-East Marine Protection Forum process.

Tania gave an update on the Marine Protected Areas legislation reform. It was noted that the Forum were in a position to provide feedback on the collaborative process they were undertaking, which could help inform the legislation.

Agreement: The Forum agreed to make a group submission on the Marine Protected Areas legislation reform, with particular reference to including a mechanism for the recommendations of the South-East Marine Protection Forum to be allowed for in any changes to legislation; the experience of undertaking a collaborative process; and concerns around the success of a collaborative process if one group has a veto right; and the importance of a coherent monitoring strategy of all MPAs.

Action 350: Maree to draft a submission on the Marine Protected Areas legislation reform on behalf of the South-East Marine Protection Forum, and circulate to the Forum members for comment.

It was noted that Carol Scott had sent through correspondence noting that she felt the South-East Marine Protection Forum should not submit as a group, but individuals could make submissions if they desired.

The Forum then agreed to messages they would pass on to their stakeholders who asked about the impact of the Marine Protected Areas legislation reform on the South-East Marine Protection Forum process.

Tania provided copies of the bladder kelp QMS introduction papers and information on how harvesting is managed.

Action 351: Tania to follow up on bladder kelp information by providing information on what sort of mechanical harvesting is used and what management constraints apply (eg does it have to be preapproved)

4. Report back on Forum engagement

The Forum members reported back on the engagement they have undertaken since the last Forum meeting.

Action 352: Leeann to find out what contact Ruth had had with the community papers to generate interest in the Forum process.

5. Milestones

Maree introduced the Forum to the revised milestones, noting that she wanted to ensure they were realistic.

The Forum discussed the new dates, and raised concern with the timeframes to be met in 2017. Due to the additional time needed to complete the submission analysis (originally planned for 9 December now 9 January) the Forum agreed the milestones after this point should be altered accordingly.

Action 353: Maree to compose letter to the Governance Group to request that the milestone for completing the final recommendations, incorporating feedback from the submissions, change from 3 Feb 2017 to 1 March 2017; and the milestone for draft final recommendations to be with the Governance Group for review to be moved from 13 March 2017 to 31 March 2017.

Action 354: Leeann to send through scheduled meeting dates as outlook invites.

The Forum discussed a scheduled meeting in April, and noted that they could not identify any items that justified the expense of meeting. The Forum members agreed they would next meet in June to begin deliberations. The Forum also discussed where meetings should be held, and agreed that Forum meetings would be held in Dunedin.

Agreement: Forum meetings will be held in Dunedin

Agreement: The next Forum meeting would occur in June 2016

6. Forum communications

Gillian Thomas talked to the Forum about their options for increasing the profile of the process.

A discussion took place around what type of information/stories should be promoted.

Action 355: Leeann to find out what progress Ruth with the local councils in having the Forum featured in their newsletters.

Gillian noted that space in the papers (both regional and local) would likely need to be funded. She advised that Allied Express owns the majority of relevant papers, and she would investigate if a bulk deal could be secured.

Action 356: Gillian to contact relevant newspapers to determine if a feature article around the Forum could be published, or smaller opinion pieces; and determine what the cost for this might be.

Feature Article

Gillian would contact the larger papers to investigate running a feature article, around the difference perspectives of the stakeholder groups. As well as an article, there is the possibility of submitting an opinion piece.

It was noted that an article might be able to be tied into Sea Week, which begins 27th February.

Action 357: Forum members to compose 100 word summaries of their stakeholder perspectives around the Forum process, and submit to Gillian for possible inclusion in Forum publicity.

Community Papers

Gillian suggested that for the local community papers there could be a series of stories, around the view point of each sector, along with an interesting fact about the local marine environment. Public feedback/questions could also be sought, which would be included in the following update.

Action 358: Gillian to develop a series of article topics (to be run fortnightly) for community papers.

SEMP Questionnaire

The Forum noted that they would like feedback from the questionnaire that was conducted in 2015 to be included in the publicity.

Action 359: Gillian to investigate how findings from the SEMP questionnaire can be shared publically.

Forum Newsletter

It was agreed that the newsletter to the public database needs to be circulated more frequently.

A new issue should be sent out as soon as possible, to advise interested parties that the Forum process has been extended, and what the revised timeframes will be.

Action 360: Gillian to draft a newsletter to be sent to people on the public database, advising them of the extension to the process, and revised timeframes.

Action 361: Leeann to circulate the public newsletter to the Forum as well, for further distribution.

What's up DOC

Gail suggested that the publication “What’s up DOC?” (distributed by the Department of Conservation) could be used to promote the Forum.

Action 362: Leeann to investigate if the Forum can feature in the What’s up DOC newsletter.

Facebook

The Forum requested that more regular items be posted on the Facebook page, and noted that this could also be a platform for sharing information with the public about the values of the coast.

Science Summaries

The Forum agreed to having the science summaries refined so they are more digestible for the wider public, and then having them shared on the SEMPf website.

Action 363: Gillian and Leeann to progress refining the science summaries for public use.

It was noted that in previous correspondence, Simon Gilmour did not support sharing the science summaries with the public.

Updated Information Sheet

The Forum requested an updated flyer that can be displayed at local sites, with the revised dates for the process.

Action 364: Gillian to develop an updated flyer about the SEMPf process to be circulated publically.

Action 365: Leeann to pass Gillian’s email details on to the Forum.

Sea Sketch

Fergus noted that it would be good to encourage the public to use SeaSketch more. Greig identified some further information that could be available on this platform.

Action 366: Greig to investigate linking factsheets onto SeaSketch

Action 367: Greig to investigate loading all the identified areas of interest onto SeaSketch, so that the public can further investigate each area by looking at the data layers. The public version will not include Forum notes.

Action 368: Gillian to summarise a media plan for the Forum and circulate to Forum members.

Opinion piece for recreational fishers

Tim had developed a response to the Lure newsletter, which has not been published, and could be altered to be an opinion piece for a paper.

Action 369: Tim to send his response to the Lure newsletter to Gillian, who will investigate publishing as an opinion piece in a newspaper.

The meeting was closed at 2.57pm.