

## Confirmed Minutes 6 - 7 October 2016

Hotel St Clair, Esplanade, Dunedin



### South-East Marine Protection Forum Unconfirmed Minutes

Day 1 - 6 October 2016

#### Forum Members in Attendance

Maree Baker-Galloway (*Chair*)  
Philippa Agnew  
Nelson Cross  
Gail Thompson (*Awarua*)  
Ate Heineman  
Fergus Sutherland

Simon Gilmour  
Neville Peat  
Tim Ritchie  
Khyla Russell (*Otago*)  
Carol Scott

#### Late Arrivals

Chris Hepburn  
John Henry (*Arowhenua/ Waihao*)

#### SEMPF - Governance Group Attendees

Nigel Scott (*TRoNT*)

Dave Newey (*DOC*)

#### DOC Staff in Attendance

Kim Morgan (*National Support & Advice*)

Kate Tanner (*SEMPF - Project Coordinator*)

Greig Funnell (*Technical Advisor - Marine Ecosystems Team*)

#### MPI Staff in Attendance

Tania Cameron (*Senior Analyst*)

Rob Tinkler (*Senior Analyst*)

#### Apologies

Edward Ellison (*Otago*)  
Stephanie Blair (*Awarua*)  
Sue Maturin

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*The meeting commenced at 9.10am.*

### Agenda Item 1 – Forum Business

#### **Welcome & Karakia**

Khyla opened the meeting with a Karakia.

The Chair welcomed those present and noted apologies and late arrivals.

#### **Confirmation of Previous Minutes & Matters Arising**

Tim Ritchie noted his concern for the record on the decision made regarding the amendment to the Waitaki Coastal proposal at the meeting of 14 September given the absence of the Forum members who had put forward the proposal. Maree highlighted that in this instance Fergus had acted as a proxy for Phillipa.

Regarding Bob Street's paper about Paua:

**Action 416:** *Kate to scan and distribute Bob Street's document.*

The Forum then considered if the above document should be included or referenced in the public consultation document. No final decision was made.

Further to action 403 the Whakatauki is to be changed.

**Action:** Khyla and Edward are to work on finding a new Whakatauki for the consultation document.

Action 406 resulted in a further correction to the 14 September minutes, to note that the action refers to maps on current fishing restrictions and not current users.

The Chair *moved to confirm* the minutes of the 14 September 2016 meeting subject to the amendments as specified above.

*Fergus / Phillipa / CARRIED*

Maree then moved through the day's agenda and added two items. Those were -

- a) Roadshow update
- b) Forum Correspondence, including that to the Governance Group

**Action 418:** Maree to circulate the Governance Group correspondence to Forum members.

### Agenda Item 2 – Confirmation of Public Consultation Document

Discussion on fact the objective was for the Consultation Document to be released so that Submission deadline can close before Christmas.

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Carol Scott noted for the record that she had strong concerns regarding the timelines and she felt these are being driven by the election, and the practicalities of reviewing whether requested changes had been made in a short timeframe.

**Action 419:** *Maree, Kate and Kim to clarify and explain status of tracked changes.*

Further discussion continued on the process for finalising the Consultation Document. The Forum agreed that the aim is to agree to the contents of the document by the end of the second day of the meeting, with any changes that needed to be made after the close of the meeting, being provided to the Forum for final review online.

Maree then proposed to work through Volume II, the Appendices.

### **Appendix 1 - MPA Policy Extracts**

The Forum **agreed** that the entire MPA Policy and Implementation Plan will be Appendix One and that the MPA Classification, Protection Standard and Implementation Guidelines will be Appendix Two.

At 9.55am the Chair requested that further discussions be moved **In-Committee**.

Further discussions regarding the appendices were held.

### **Appendix 2 - Summary Community Engagement**

Discussions were parked.

### **Appendix 3 - 7 - Science Fact Sheets**

Discussion on where to put the science fact sheets.

The Forum **agreed** that Appendices 3-7 be removed from Volume II but referenced to the website as footnotes in the document as relevant.

### **Appendix 8 - Fisheries Reporting**

Carol noted her concern that the Forum is not using the latest fisheries data (because it is not yet in a usable form from MPI). Maree stated that future deliberations will take account of additional information.

The Forum **agreed** to add a new paragraph to Appendix 8 - Fisheries Reporting, clearly stating that the Ministry is in the process of updating fisheries information to include the two most recent years of fishing data and that the Forum will consider the most up-to-date data in its final deliberations along with information from submissions.

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*10.16am Chris Hepburn arrived.*

### Appendix 9 – Habitat Type Maps of the Forum Region

New introductory paragraph agreed upon explaining creation of habitat maps.

### Appendix 10 – Existing Fishing Restrictions

It was agreed that Appendix 10 remain in Volume II.

*10.34am – Morning Tea Break*

*11.13 – Meeting Resumed*

### Appendix 9 – Habitat Type Maps of the Forum Region

New paragraph developed in the break was displayed, amended and agreed by all present.

### Appendix 8 – Fisheries Reporting

The new paragraph to be inserted into appendix 8 was displayed on screen and agreed by the Forum.

MPI confirmed economic data will be available for next round of deliberations, on sites consulted on.

The Forum **confirmed** Appendix 8 for inclusion in the consultation document.

*11.22am – John Henry arrived.*

### Appendix 2 – Summary of Community Engagement

Maree requested that all Forum members review the summary to ensure all their engagements were accurately listed.

The Forum **agreed** on Appendix 2, subject to any updates which are to be provided to Kate.

### Submission Form

Discussion.

The Forum **agreed** on the Submissions Form subject to some minor changes.

### Treaty Section

The Forum **agreed** that a new paragraph is needed in the Treaty section where the Crown acknowledges Treaty responsibilities and statutory requirements. It was agreed to reference Section 4 of the Conservation Act and include the schedules in the deed of settlement that note taonga species.

**Action 424:** Gail and Tania to draft up new Treaty paragraph and circulate for review.

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*12.07 - Tania Cameron gave her apologies and left the meeting. (Apology given prior to the meeting).*

The Forum **agreed** that the final wording of the treaty paragraph can be delegated to Gail, Edward and other Ngāi Tahu representatives.

*1.05pm -Lunch*

Task	Status (updated later)
All Members to review the Community Engagement List and ensure it is up to date	Completed
Gail to provide updated list for the Community engagement section (Appendix 2)	Completed
Draft new Treaty section	Completed before end of meeting

*2.05pm - Meeting Reconvened  
Tania Cameron returned.*

The Forum continued to work through approving and editing Volume II which was recorded and updated live on screen.

Use of photos was discussed.

The Forum **agreed** on Volume II in its entirety, subject to agreed actions.

*3.28pm          Afternoon tea  
4.09pm          Meeting Resumed*

Initial amendments to the first sections of Volume I were **agreed** and **recorded**.

At 4.50pm Maree halted discussions on the consultation document for the day to review the Roadshow dates.

Chris Hepburn noted his apology for the morning of meeting day two (07 October 2016) and aims to arrive by mid-day.

Khylla Russell closed the meeting with a Karakia at 5.00pm.

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## Day 2 - 7 October 2016

### Forum Members in Attendance

Maree Baker-Galloway (*Chair*)  
Philippa Agnew  
Nelson Cross  
Stephanie Blair  
Ate Heineman  
Fergus Sutherland  
John Henry (*Arowhenua/ Waihao*)

Edward Ellison (*Otago*)  
Neville Peat  
Tim Ritchie  
Sue Maturin  
Carol Scott  
Khyla Russell (*Otago*)

### Late arrivals

Simon Gilmour (9.11am)

Chris Hepburn (12.30pm)

### SEMPF - Governance Group Attendees

Dave Newey (DOC)

### DOC Staff in Attendance

Kim Morgan (*National Support & Advice*)

Kate Tanner (*SEMPF - Project Coordinator*)

Greig Funnell (*Technical Advisor - Marine Ecosystems Team*)

### MPI Staff in Attendance

Tania Cameron (*Senior Analyst*)

Rob Tinkler (*Senior Analyst*)

### Apologies

Gail Thompson (*Awarua*)

Edward Ellison (*Otago*) - apologies given for lunch time onwards

*The meeting commenced at 9.01am.*

Edward Ellison opened the meeting with a Karakia.

Maree welcomed Edward, Sue and Steph who were not present on the 06<sup>th</sup> October 2016. She provided a summary of progressions stating that the Forum had confirmed Volume II and started Volume I.

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At 9.08am the Chair moved the Forum **In-Committee**.

The Forum started by reviewing Volume I and moved their way through the document and various sites.

*Simon Gilmour arrived at 9.11am.*

As per the previous days' meeting, changes were agreed upon and made to the document at the meeting.

*10.33am Morning Tea*

Task	Status
Forum Members to review the site descriptions of sites reviewed previously (J to T) and bring forward any changes	Done
Forum Members to read proposed changes on commercial fishing sections for each site on screen during the break.	Done

*11.00 Meeting resumes*

Discussions were held regarding the correct placement for the additional Commercial fishing information. No action taken.

*12.29 - Chris Hepburn arrived.*

The Forum discussed the wording around setting bag limits.

*1.00pm Lunch Break*

Task	Status
Simon and Carol to look at Vol II Com fishing section and see what needs to be put in there from Carols suggested changes.	Inserted Vol II
Nelson to draft para on recreational fishing for Vol I General statements	Completed
Tania update Maree on section on Treaty	TBC
To look at descriptions on bag limits.	Completed

*2.03pm Meeting Resumed*

Maree requested that to keep the meeting focussed editorial or minor changes are to be hand written and provided to Kate at the end of the day.

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She then advised that the Treaty paragraph is still in progress and will be circulated separately. The Forum reviewed the Recreational and Commercial fishing amendments during the lunch break which were then confirmed.

Discussion on sites continued.

*3.26pm Afternoon Tea*

*3.45pm Meeting resumes*

Discussion on the fact the full gaps analysis will not be available until after the submissions have been analysed.

*4.24pm Carol Scott and Dave Newey left the meeting.*

Forum review further sites.

At the end of the meeting, Maree outlined that from here on in any further editorial changes are to be forwarded to Kate, thereafter Kate will redistribute the agreed and confirmed document to the Forum for final review. Volume II will be with the designer on Monday and to the printer on Wednesday. As soon as possible the designed Volume II will be uploaded into Dropbox and circulated to the Forum. Volume I will be with the printer by Friday, and again, as soon as possible this will be circulated to the Forum prior to going to the printer. The turnaround times will be very tight for review.

Maree added that final comments should be limited to single words and she will be the final arbitrator.

The full list of remaining actions is outlined below.

Neville Peat thanked Maree and the support team for all their efforts in the process.

Forum member John Henry closed the meeting with a karakia.

**The South-East Marine Protection Forum meeting of the 6<sup>th</sup> & 7<sup>th</sup> of October 2016 was closed at 5.16pm.**

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### Outstanding Actions

Task
<b>Volume I</b>
New Whakatauki (Kyla/Gail/Edward)
Link to new para in App 8 on modelling limitations
New para on noting Crown Treaty obligations (Tania / Gail / Kyla)
Change heading for pg. 23 "Where to find more detail"
New agreed koiwi para. for all estuaries and next to shore
Co-ordinate map for Tahakopa Q - islands included
Re-insert the four maps for E-H (as per submission form)
Check questions re asking about fishing restrictions vs restrictions.
All distances to have both nm/km - incl. maps
Chris new para in site I
Summary network section to be reviewed - spelling errors.
<b>Volume II</b>
Appendix 1 & 2 to include all of Policy and Guidelines
Remove Appendices 3-7 and change all references throughout doc to website
Maori names of species added to Vol II Tourism section
All distances to have both nm/km - incl. maps
Document to note consulting on proposed areas not a network
Crayfish references should be Rock Lobster
Edward's amendments from hard copy of Vol II
Site B - new weigh point on map - corner in middle or draw straight line
<b>Throughout Docs -</b>
Different font size and spacing etc.
Species names all in lower case
Review all references to appendices and Figs
<b>Glossary</b>
Define diving to include snorkelling
<i>Relict</i> added to Glossary
Define <i>ACE</i>
Check if defined <i>MPA Policy</i> as term