

## Confirmed Minutes 23 – 25 June 2016

23<sup>rd</sup> June 2016 - University of Otago Staff Club, Billiard Room

24<sup>th</sup> & 25<sup>th</sup> June 2016 - Abbey College, Dunedin



### Meeting Day 1 of 3, Thursday 23 June 2016, 9am

#### Forum Members in Attendance

Maree Baker-Galloway (Chairperson)

Philippa Agnew

Nelson Cross

Gail Thompson (Awarua)

Ate Heineman

Fergus Sutherland

Khyla Russell (Otago)

Neville Peat

Simon Gilmour

Tim Ritchie

Sue Maturin

Edward Ellison (Otago)

John Henry (Arowhenua/ Waihao)

#### Supporting Ngai Tahu Representative:

Nigel Scott (*TRoNT*)

#### SEMPF – Governance Group Attendees

Hilary Aikman (*Director, Aquatic, DOC*)

#### DOC Staff in Attendance

Helen Chapman (*National Support & Advice*)

Greig Funnell (*Technical Advisor - Marine Ecosystems Team*)

Kate Tanner (*SEMPF - Project Coordinator*)

Gillian Thomas (*Communications Contractor*)

#### MPI Staff in Attendance

Tania Cameron (*Senior Analyst*)

#### Apologies

Chris Hepburn

Stephanie Blair (Awarua)

Sue Maturin – *Saturday Only*

Tim Ritchie – *Friday only in attendance for 1 hour*

Hilary Aikman – *Saturday Only*

Astrid Nunns

Carol Scott

The meeting commenced at 9.12am

## Agenda Item 1 – Forum Business

### 1.1 Welcome & Karakia (Edward Ellison)

The Chair welcomed Forum Members and Edward Ellison opened with a Karakia.

### 1.2 Chairperson's Scan (Maree Baker-Galloway)

Maree discussed the logistics around the potential lack of a quorum over the next few days. She said that those members not in attendance are entitled to nominate a proxy as per the internal forum protocol.

A late apology was received from Carol Scott and Maree asked Ate and Simon to touch base with her regarding her position on the decisions to date.

**Action 373:** Ate and Simon to contact Carol and report back on her position regarding decisions made to date.

The Chair noted that Tim is not available for Friday.

Maree also stated that Stephanie Blair is only able to dial in between 10.30am & 11.30am therefore areas which are relevant to her shall be discussed when she phones in.

Maree then outlined the procedures for the day; to go over previous minutes and actions and receive updates from around the table since the last meeting.

Receipt of correspondence from Steve Bennett was acknowledged.

### 1.3 Confirmation of Agenda

Maree noted that some agenda items will be taken out of order. An additional agenda item was also tabled (*item 3.6 Preliminary Analysis of Bryozoan Canyon Options*)

### 1.4 Confirmation of Previous Minutes & Matters Arising

Amendments were made to the agenda & minutes from the 9/10 Meeting as follows:

- Correction to the agenda - John Henry's iwi rep name from Awarua to *Arowhenua/Waihao*
- Change Edward Ellison and Khyla Russell iwi representation name from Ōtākou to *Otago*
- Correction to Tania Cameron's job title job from Fisheries Analyst – Inshore Fisheries to *Senior Analyst*

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- Regarding the deliberations Tim Ritchie asked that the Blackhead option be recreated as it was not taken off the table at the 10<sup>th</sup> of June meeting.

Further corrections and changes were made to the unconfirmed minutes of the 9-10 June meeting as follows:

An excerpt from agenda item 1.6 (i) Communications Report was changed from:

*Gillian Thomas provided a communications update. She stated that it is pleasing to see that the Forum has had positive media feedback. It was fantastic to have the three page feature published verbatim as well as being published on the cover of the Otago Daily Times' Mix. The feature is still on the ODT website. Following the ODT feature a broadcast was distributed through a number of stations in Otago. An article was also published regarding the community survey findings and Neville Peat's television interview generated feedback and interest.*

to:

*Gillian Thomas provided a communications update. She stated that it is pleasing to see that the Forum has had positive media feedback. It was fantastic to have the three page feature published including the 6 stakeholder perspectives which were printed verbatim, as well as the story being featured on the cover of the Otago Daily Times' Mix. The feature is still on the ODT website. Following the ODT feature a news story was broadcast on a number of radio stations in Otago. A number of articles were also published regarding the community survey findings and Neville Peat was interviewed on CH39.*

In addition, the Chair asked that Dave Scranney's offer of supplying a comparative analysis based upon areas along the Otago Peninsula be added as an action.

**Action 374 :** Tania to follow up with Dave Scranney regarding the comparison analysis.

The Chair *moved to confirm the minutes* of the 9-10 June meeting subject to the amendments.

*Fergus Sutherland / Sue Maturin / CARRIED*

Maree then stated the aim of the three day meeting as refining a set of map options which the Forum wish to consult on. She stipulated that for certain areas, there may be options presented for consultation, rather than just one proposal.

The Road show was also raised and shall be discussed on Saturday when Gillian Thomas is present.

Maree also said that a conversation needs to take place about the tone and content of the consultation document.

Forum member Sue Maturin asked for hard copies of the West Coast public consultation document.

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**Action 375:** Kate to supply the forum with hard copies of the West Coast consultation document.

The actions from the *previous* minutes were touched upon as follows:

### **Action 14**

NIWA Social Survey Reports – Tania Cameron asked whether they are still going to be helpful and she will follow up for the next meeting.

### **Action 361**

Kate Tanner to investigate whether the forum can feature in the *What's up DOC?* newsletter and will report back for the 28 July meeting.

### **Action 369**

The bladder kelp information has been added to the FTP site and put on Seasketch.

### **Action 372**

Glen Carbines report on Blue Cod – Greig has received this and shall be supplied to the Forum members.

## **Agenda Item 2 – Sector Engagements / Forum Member Updates**

In-committee around the table forum member updates were then given since the 09 / 10 June 2016 meeting.

### **Morning Tea - 10.30**

Last minute apologies were received from Stephanie Blair as she was unable to make the intended teleconference call.

## **Agenda Item 3 – Deliberations**

Deliberations commenced at 10.55am in the following order with actions arising from discussions:

- *Clutha River Mouth*

**Action 376:** Greig to check for information about the existence/location of the gyre – part of the research that was done for the original Nuggets marine reserve proposal.

**Action 377:** Sue Maturin to provide the Forum with research about the flatfish sub-populations.

**Action 378:** Tania to check what provision can be made regarding Koiwi within a marine reserve. Is a generational review going to be available under new MPA legislation?

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**Action 379:** Tania to confirm in writing on behalf of MPI whether there is any legal or policy block to a mataitai being made over an area that has a type 2 MPA. .

- *Long Point to Cosgrove Offshore*
- *Nugget Point*
- *Long Point to Cosgrove Island*

*Tim Ritchie left the meeting at 3.30pm.*

- *Brothers to Sisters Type 1 Proposal*
- *Porpoise Bay - Trawl Ban Type 2*

**Action 380:** Tania Cameron to put the *Paua to the People* information on the FTP site.

- *Waipapa Point / Slope Point*

**Action 381:** Gail Thompson to talk to Stephanie Blair about bush surrounded estuaries – Type 2 bottom impacting bans and Type 1 marine reserves so that the forum has the information it needs for deliberation.

*Neville Peat left the meeting at 4.28pm.*

The meeting ceased at 5.16pm with a closing Karakia from Edward Ellison.

Confirmed

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## Meeting Day 2 of 3, Friday 24<sup>th</sup> June 2016, 9am

### Forum Members in Attendance

Maree Baker-Galloway (Chairperson)

Philippa Agnew

Nelson Cross

Gail Thompson (Awarua)

Ate Heineman

Fergus Sutherland

Khyla Russell (Otago)

Sue Maturin

Neville Peat

Simon Gilmour

Tim Ritchie (*for one hour only*)

Carol Scott

Edward Ellison (Otago)

John Henry (Arowhenua / Waihao)

### SEMPF – Governance Group Attendees

Hilary Aikman (*Director, Aquatic, DOC*)

### DOC Staff in Attendance

Helen Chapman (*National Support & Advice*)

Kate Tanner (*SEMPF – Project Coordinator*)

Gillian Thomas (*Communications Contractor*)

Greig Funnell (*Technical Advisor – Marine Ecosystems Team*)

### MPI Staff in Attendance

Tania Cameron (*Senior Analyst*)

### Apologies

Chris Hepburn

Stephanie Blair (Awarua)

Sue Maturin – *Saturday Only*

Tim Ritchie – *Friday Only (in attendance for 1 hour)*

Hilary Aikman – *Saturday Only*

Astrid Nunns

Carol Scott

Maree welcomed Forum members and opened the meeting at 9.02am. Edward delivered a Karakia.

Deliberations continued "in committee".

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The Chair commenced the meeting by following up on the previous day's action points. She raised action 373 with Ate and Simon as to whether they had managed to contact Carol. Simon said they were not able to reach her and the action remains open.

Sue Maturin reported that there is an Otago Diving and Spear Fishing Meeting being run by Dive Otago on Thursday the 28<sup>th</sup> of July at 6pm at the University of Otago. At this meeting they would like to receive an update about the South-East Marine Protection project. Sue stated that she will attend and the meeting is open to all Forum members.

**Action 382:** Kate to remind attendees of the meeting nearer the time.

Regarding action point 372, Greig distributed Glen Carbines report on Blue Cod. This action is now closed.

Tania Cameron gave an update on action 379.  
Sue Maturin showed the Forum slides of areas she had visited.

Deliberations resumed:

- *Waipapa Point*

Maree welcomed Tim Ritchie who joined the meeting at 11am. She then provided Tim with an update on where the Forum had got to during his absence.

- *Otago Peninsula and Southern Areas to Green Island*

**Action 383:** Sue, Fergus and Philippa to reengage with their sectors regarding the Otago Peninsula options and report back to Forum.

*Tim Ritchie left the meeting at 12.20pm*

*Gillian Thomas arrived at 12.50pm*

- *Bobby's Head/ Shag Point*

**Action 384:** Sue to have a meeting with local iwi regarding the Shag Point options before further considerations are made.

The Forum agreed to consult on three options in this area as specified in the deliberations.

*Gail Thompson left the meeting at 3.10pm.*

The presentation of the consultation document was then raised. Round the table comments took place regarding how the Forum can best express and represent their

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stakeholder views. It was generally noted that it is important to show unification as a Forum and agreeing to disagree is an important part of the process.

Forum members spoke of the necessity to adequately engage with their sectors to keep them up-to-date with the progress and processes.

### October Roadshow

The October road show logistics were tabled.

Within the 09/10 June Meeting pack the first proposal was presented to the Forum.

It was agreed that a revised road show plan would be distributed.

**Action 385:** Officials to redesign the roadshow plan so that it does not include Labour weekend which means extending out over a three week period. Kate to distribute the new schedule in the Wednesday Wave dated 29 June 2016. Members to provide feedback on their availability.

Edward expressed that it is unlikely he will be able to attend any of the Road shows because he will be away during that period.

Discussions took place regarding the approach to take in compiling the consultation document and how each area should be presented.

It was agreed that the consultation document will present sites and options, not packages.

The Chair then outlined the objectives for Saturday the 25<sup>th</sup> June 2016:

- Forum to produce a list of areas so members can start talking to people about them
- Another set of maps will be distributed in A3 size
- Discussion on consultation document. Decide how to draft report in a way that everyone has input; and what the submission form should include e.g., standard questions, site specific questions.
- Gap Analysis

**Action 386:** Greig to create A3 size maps for each member and Kate to post out Monday 27<sup>th</sup> June 2016.

Edward closed the meeting with a Karakia at 4.56pm



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## Meeting Day 3 of 3, Saturday 25<sup>th</sup> June 2016

### Forum Members in Attendance

Maree Baker-Galloway (Chairperson)

Philippa Agnew

Nelson Cross

John Henry (Arowhenua / Waihao)

Ate Heineman

Fergus Sutherland

Khyla Russell (nominated proxy for Awarua)

Neville Peat

Simon Gilmour

Tim Ritchie

Carol Scott

Edward Ellison (Otago)

### SEMPF – Governance Group Attendees

None

### DOC Staff in Attendance

Helen Chapman (*National Support & Advice*)

Kate Tanner (*SEMPF – Project Coordinator*)

Gillian Thomas (*Communications Contractor*)

Greig Funnell (*Technical Advisor – Marine Ecosystems Team*)

### MPI Staff in Attendance

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The Chair opened the meeting at 9.06am.

Khyla Russell gave a Karakia; *greetings to us all from Timaru to Waipapa.*

Deliberations continued "in committee".

Maree acknowledged that Khyla Russell is the nominated proxy for Gail Thompson representing the Awarua Runanga.

She then gave an outline of the day as follows:

- Checking in with Tim
- Gillian's update on the consultation document.
- Gap analysis and potential impacts to users.

Maree said that we will aiming to finish the meeting by 3pm.

- *Otago Peninsula Options - Update*
- *Shag / Bobby's Point - Update*

### Communications Report from Gillian

Gillian produced a construct of the consultation document and stated that she had based it on the West Coast Public Consultation Document. She noted that the Executive Summary is really important and needs to be easily digestible.

Gillian then went on to say that the submission form needs a lot of thought especially with regard to doing an online submission using Seasketch.

Regarding the Section about the Forum Gillian thought it would be a good place to have the tribute to Pauline Reid. The Forum agreed and Gillian requested some assistance for this.

Importantly, Gillian noted that the Forum's vision objectives and guiding principles are on the website and should be included in the consultation document. She said that it sums up the spirit of how the forum works and what they are working toward.

Next the section on engaging with the community was highlighted. Gillian expressed that we need to document what that engagement has been, she said there is a lot of work in getting that all together.

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Facets of the Forum were further discussed with the view to include what it has been like for Forum members being a part of the process, being around the table with various sectors. Gillian stated that discourse such as this should be included in Part 2 of the consultation document – *Working Together to Develop the Network*.

Also to be included in the document is an overview of the importance of Seasketch in the process and to be frank about its strengths and weaknesses also.

When presenting her ideas on Part 3, The South-east Region, Gillian raised awareness to the fact that the habitat areas are very scientifically written and these will need to be summarised in a way which is accessible to the public.

In discussing the proposed network(s) Gillian said that this is where we would need to be explicit about the proposed sites. It was suggested that having a one page handout per site would be useful.

Around the table discussions took place about the content and structure of the document. It was agreed that the document should be accessible and inclusive.

Furthermore, it was agreed that a Te Reo section be included in the summary of terms and definitions.

**Action 387:** Gillian to update the outline of the consultation document and add in areas which were identified as missing or needing amendments.

The Chair then moved on to talk about the submission form. It was agreed that people are offered assistance when making a submission. Also to be included on the form is the question: *Where would you fish if you couldn't fish in this area?*

Gillian stated that she will be developing the submission form with Jane Gunn. The draft will then be circulated to Forum members for feedback and opportunity to add specific questions related to specific areas.

Further discussions were held surrounding the details of the form.

**Action 388:** Gillian will circulate a draft submission form for feedback.

Regarding stakeholder engagement, Gillian commented on what she will need from the Forum

**Action 389:** Gillian will collate a list of engagements to then distribute so Forum members can check the information and flesh it out where need be.

**Action 390:** Kate to source original claim forms and facilitate in collating the information about sector engagement with Gillian.

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The Chair then moved on to the gap analysis and Greig Funnell explained how the reports work.

*Lunch at 12.53pm*

*Greig Funnell left at 1.30pm*

Deliberations resumed:

- *Waitaki Coastal Type 1*

**Action 391:** Edward needs to present this proposal to Moeraki and get back to Forum.

**Action 392:** Khyla to take back to the runanga meetings on Sunday 26/6 & Monday 27/6 for feedback

- *Waitaki Type 2 Offshore*
- *Akatore Type 1*

**Action 393:** Kate to collate deliberations and send out word doc. versions to each Forum member for feedback and updates.

**Action 394:** Kate to create a list of important dates to distribute to the Forum.

**Action 395:** Request scientific advise around the importance of connectivity between the coast and the 12nm limit - Greig (particularly from an estuarine point of view)

**Action 396:** Draft of introductory chapters included in next meeting pack. - Gillian to get draft chapters to Forum and have received comments by 18 July 2016.

**Action 397:** Maree asked Ate to try and get, in concrete form, feedback from commercial fishers and how they would be impacted. Ate to provide and update for next meeting.

Action 398: Edward / Khyla to design a Whakatauki (proverb) for the consultation document and write a tribute for Pauline Reid.

The South-east Marine Protection Forum three day meeting was brought to a close at 2.57pm with a 'thank you' from Maree and Karakia from Khyla.