

# Minutes – June 2015

Date: 20 June 2015

Venue: The Invercargill Workingmen's Club

Chair: Maree Baker-Galloway



## Forum Members

- Fergus Sutherland
- Neville Peat
- Philippa Agnew
- Edward Ellison
- Nelson Cross
- Ate Heineman
- Chris Hepburn
- Sue Maturin
- Tim Ritchie
- Gail Thompson
- Stephanie Blair
- Carol Scott (via video)

## DOC

- Ruth Mackenzie – White
- Leeann Ellis
- Sean Cooper
- Greig Funnell
- Sarah Bagnall

## MPI

- Tania Cameron

## Apologies

- Khyla Russell
- John Henry
- Simon Gilmour

## **1. Welcome and Introductions**

Edward Ellison opened the meeting at 8.41 am with a karakia.

The chair welcomed the Forum to the meeting, advised the Forum of late apologies, and gave an outline of the agenda. She made a special note that it was the Forum's one year anniversary.

The chair also expressed gratitude to Edward Ellison, Steph Blair, and Gail Thompson for organising and hosting the Mātauranga Maori session held on the 19<sup>th</sup> June at Te Rau Aroha Marae. The Forum agreed to send a letter of thanks to the speakers who attended that session.

**Action 249:** Leeann to obtain addresses and compose a letter of thanks for the speakers at the Mātauranga Maori hui.

## **2. Review of previous Minutes**

The chair proposed an update to the recording of the minutes focusing primarily on the topic discussed and any decision made which was agreed to by the Forum.

Several amendments to the May minutes were noted:

- Change Mihi Whakatau to Karakia (pg1)
- Expand on the wording of action 227 to ensure clarity (pg3)

**Agreement:** Minutes from this meeting forward would record topic discussed and any decisions reached. The May Forum minutes were confirmed as accurate, pending the agreed amendments.

**Action 250:** Leeann to make corrections to May minutes as identified by Forum

## **3. Matters Arising**

The Forum discussed future meeting locations and how to best inform the public who have not yet had the opportunity to attend a public session with the Forum. It was agreed to hold the September meeting in Moeraki (instead of Palmerston) and to have an additional meeting in Waikawa before October. A decision on a location for the November meeting (which was to have been Moeraki) was deferred

**Action 251:** Leeann to update the list of meeting dates and locations and circulate to the Forum.

**Action 251:** Steph and Leeann to determine a date before October for the additional meeting to be held in Waikawa.

**Action 253:** Leeann to send Outlook invite to Forum members for each Forum meeting.

## **4. Officials Update**

Sarah gave an update on the review of marine protection legislation. She advised that there has been no further progress since she last updated the Forum and the Government are still hoping to release a document for public comment shortly.

Sarah informed the Forum that to recommend an MPA over a customary title application would be inappropriate (and to recommend an MPA over an approved customary title application without agreement of the iwi may be ultra vires). The Ministry of Justice website indicates there are no customary title applications in the Forum's region, but Ngāi Tahu representatives are aware of two

applications for title (maybe Blue Water title) at Waikawa. Customary title has implications under the RMA.

**Action 254:** Sarah to talk to Steph and find out details of customary title application at Waikawa.

#### SeaSketch Update

Greig gave an update on the data layers that have recently been added into SeaSketch, including:

- New basemap, which is specific to the Forum region

Greig then demonstrated how SeaSketch could be used as a tool in the deliberation process.

**Action 255:** Greig to update rocky reef distribution in SeaSketch, and to provide a spreadsheet of habitat information to the Forum and post this on SeaSketch

**Action 256:** Greig to check with Riki about the data around estuaries that is loaded on SeaSketch.

**Action 257:** Greig to bring a list of estuaries that were proposed by DOC freshwater staff for inclusion in this Forum process to the next Forum meeting.

The Forum then expressed gratitude to the GIS analyst and Greig for the work that has gone into making the data available for their use.

## **5. Correspondence**

Environment Southland had sent through a list of application activities lodged, which consists of coastal permit applications. The Forum discussed how best to engage with individuals who have permits for catching freshwater species, who might be impacted by Forum recommendations affecting estuaries. The Forum agreed that it would consult the Fish and Game Council and whitebaiters.

**Action 258:** Ruth to contact DOC whitebait regulators to determine if there is a database the Forum could use to notify individuals with whitebait permits about the Forum process.

**Action 259:** Forum chair to contact Fish and Game and enquire how they would like the Forum to engage with them.

**Action 260:** Ruth to investigate putting an article in the Fish and Game magazine.

**Action 261:** Riki to load information on permits for freshwater activity into SeaSketch.

The Otago Regional Council (ORC) sent through the proposed regional policy statement, which it is currently consulting on. The Forum talked about whether they should make a submission on this. While the Forum agreed it did not want to be diverted from its task by the Regional Policy Statement,

it was agreed that the Forum would make a submission about the importance of the land/sea connection. This would be drafted by a subcommittee.

**Action 262:** Maree, Neville, Chris and Sue will draft a submission on the ORC proposed regional policy statement. This is to be reviewed by the Forum at the July Forum meeting.

### **Members Update/Values**

There was a general discussion on values members have learned/observed over the preceding month.

**Action 263:** Ruth to contact the councils within the Forum boundaries to enquire about including an article in the newsletters that are circulated with the rates information.

**Action 264:** Tania to clarify which ministry is leading the development of the recreational fishing parks concept.

**Action 265:** Steph and Gail to progress Forum engagement with SILNA (South Island Landless Native Act) landowners.

**Action 266:** Nelson to pass the 'value maps' he has been developing to Greig, once completed.

**Action 267:** Edward to send Leeann the supporting document for the PowerPoint presentation presented at the Matauranga Maori hui.

**Action 268:** Ngāi Tahu representatives to advise Greig what data from Te Rūnanga o Ngāi Tahu they would like the Forum to have access to in SeaSketch.

**Action 269:** Ruth and Chris to discuss how to promote the Forum with the University of Otago's Marine Studies Centre.

**Action 270:** Ate to work on progressing a Forum outing on a trawler.

## **6. Communications Report**

Ruth presented a proposal for developing a video of the Forum members discussing the values important to them. This would be used on the website, Facebook site, and could be sent to the public database. It was agreed not to pursue this proposal, though it was noted that it might be useful to produce a video to help with public consultation on the draft recommendations.

**Action 271:** Ruth to arrange a photographer to attend the July meeting to take a group photo of the Forum.

**Action 272:** Ruth to produce an A4 print out of Forum members' biographies (from the website) that can be used as a handout.

Ruth then briefly outlined the report analysing the questionnaire results – she noted the Forum need to draw their own conclusions about the results. The second part of the report is not completed, but will be available at the July meeting. The contractor will continue to add information from new surveys, and also assess written letters, notes from public sessions, and Nelson’s survey results.

**Action 273:** Leeann to include the updated assessment of questionnaires in the July meeting pack.

The Blueskin Bay community have arranged a public meeting, for the 25<sup>th</sup> July, to discuss marine protection, and would like Forum representation. Sue, Ate, Chris, Fergus, and Edward expressed availability.

## **7. Planning the Public Session**

The Forum discussed what improvements could be made to the public sessions – ideas included keeping the presentation under 30 minutes and asking [targeted/directive] questions to encourage public feedback, particularly of the type the Forum needs to inform its recommendations.

## **8. Internal Protocol**

The chair led the Forum in reviewing the additions to the Internal Protocol.

**Action 274:** Leeann to delete the term ‘submission’ from item 41, as formal submissions will be dealt with separately

**Action 275:** The chair to contact the individuals and companies who have written to the Forum (to date) to determine if they would like their letters to be regarded as formal submissions.

**Action 276:** Leeann to update the acknowledgement letter to include a note advising the respondent about submitting in the formal process.

**Action 277:** Leeann to remove the “comments made offline” box from the record of engagement form, as there was confusion about when this might be used.

**Action 278:** Leeann to remove the reference to the chair’s approval of engagement meetings from item 42, as DOC officials had confirmed this step was not necessary

**Agreement:** The forum accepted the updates to the Internal Protocol, pending the changes noted above.

## **9. Milestones**

The Forum discussed the timing of releasing their draft recommendations and public notification period. They decided that they would continue working towards releasing the draft

recommendations, but were concerned about whether the timeframe for providing their final recommendations is realistic.

**Action 279:** Forum chair to talk to the Governance Group, and explain the Forum's unanimous concerns around meeting this timeframe and their desire to contact the Minister of Conservation and Minister for Primary Industries to request extra time.

The Forum committed to begin deliberation in July/August.

The Forum then talked about meeting logistics during the deliberation stage, and agreed to keep hosting public sessions.

**Action 280:** Leeann to review revised meeting timetable and determine if any public sessions can be held on the evening before the Forum meeting.

A discussion then took place around how to engage with sector groups during deliberations.

## **10. Matrix assessment**

A discussion around how to approach the matrix took place, and it was suggested SeaSketch should be used at the July meeting to break the area into coastal regions, and to look at what data is available in each bioregion. The Forum would also contribute with information they know about the bioregions (that are significant to their sector group), which can be added to SeaSketch.

**Action 281:** Greig to prepare a session on the bioregions for the July meeting – this will include looking at what data is currently available, and providing Forum members with paper maps (A2) that they can write on during the session (to be added into SeaSketch after).

The meeting was not officially closed, as the public were arriving for the public session.